

EMERGENCY PREPAREDNESS PLAN

MEDICAL AND DENTAL EMERGENCY

1. *Emergency first aid will be administered by certified personnel only.*
2. *Parents will be notified by phone by another staff member.*
3. *The Nursery School doctor or dentist will be notified by phone by another staff member, he then will evaluate the situation.*
4. *The Head Teacher will accompany child in emergency vehicle, if needed.*

EMERGENCY PHONE NUMBERS

Terry Eccles, M.D. 684-5015
Barnet B. Baron, D.M.D. 875-0769
AMBULANCE - FIRE - POLICE 911
Rockville General Hospital 872-0501
POISON CONTROL 1-800-343-2722

FIRE EMERGENCY

1. *In case of fire, there are two (2) exits within the building to evacuate the children.*
2. *The staff will gather the children in a quiet and orderly fashion and exit the building immediately.*
3. *The fire department will automatically be contacted by the alarm company.*
4. *The parents will be called by another staff member as soon as possible.*
5. *If unable to return to the present building, the children will be taken to the parsonage at the adjacent property.*

WEATHER EMERGENCY

1. *The Ellington Christian Nursery School will follow the Ellington Public School System's lead regarding closing due to bad weather. Please listen to the local television and radio stations (WTIC, CBS, etc.). If there is a question, please call the Head Teacher or Director.*
2. *If weather becomes hazardous while school is in session, each parent will be called by one of the staff to inform them of the closing. The Head Teacher will determine the need to close the school. If the parent cannot be reached, a staff member will stay at the school with the child until picked up by the parents, unless other arrangements have been made.*
3. *One hour late openings by the Ellington Schools will NOT be observed by E.C.N.S. Sessions will begin at the regular time unless you are notified. The afternoon session will begin at the regular time unless you are notified.*
4. *In case of flooding (or other natural disasters) when we are not able to return to the present building, we will take the children to the parsonage at the adjacent property.*